

Mr. Daley,

This is in response to my call earlier today questioning a situation of potential conflict of interest.

As we discussed, there was a proposal signed by Brandon VanderMey of Viking Industrial Painting on December 16, 2019. As meeting minutes indicate, It was approved by the Jansen Board of Trustees at their meeting on January 6, 2020 and signed by me the Board Chair after the meeting. Work was completed and we received a bill in July of 2020. The first of three total payments to date, to Viking was made in August of 2020 for the work performed.

After this work was completed, the board was pleased with the experience and decided to enter into a long term Maintenance contract with Viking. This was signed after the meeting f(meeting minutes indicated approval) when it was approved by the board on September 8, 2020. The first annual payment for the Maintenance contract was made in October 2021. We had a warranty for the work performed for the first year after the project was completed.

The second annual bill was received in October of 2022 and paid in November 2022. The contract auto renews annually per the terms of the contract unless canceled in writing.

The following year after the most recent contract was signed and long after the first contract was signed and work completed, I became employed as an hourly employee working for Viking. I began working very part time in April of 2021. At the end of October 2022 I became a full time salaried employee, and currently still work in this capacity. I do not own stock in the company nor am I an officer, I am merely an employee.

Some question has been raised as to whether I had a conflict of interest and if I should have or need to file a disclosure form. I do not feel I had a conflict of interest as I had no idea I would later become an employee of this company.

I am no longer the board chair but remain as a board member so I will most likely not be signing checks in the future, but in the future I could abstain from voting on approving paying an annual bill if that was legally necessary.

Any advice you can offer on this subject would be much appreciated. If you have additional questions I have not thought to provide you information on please let me know and I will provide you with the info.

Thank you for your time,

Kesha D. Eldridge
Board member, Jansen Board of Trustees
620.437.7335

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and
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